

**MINUTES
AUDIT COMMITTEE**

Tuesday 19 March 2024

Councillor Kyle Robinson-Payne (Chair)

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| Councillor Sandra Barnes | Councillor Paul Hughes |
| Councillor Jim Creamer | Councillor Alison Hunt |
| Councillor Helen Greensmith | Councillor Ruth Strong |

Officers in T Adams, B Hopewell and F Whyley
Attendance:

30 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

None.

**31 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE
MEETING HELD ON 12 DECEMBER 2023**

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

32 DECLARATION OF INTERESTS.

None.

33 LOCAL CODE OF CORPORATE GOVERNANCE

Councillor Greensmith joined the meeting.

Consideration was given to a report of the Monitoring Officer, which had been circulated in advance of the meeting, seeking approval for the updated Local Code of Corporate Governance 2024/25.

RESOLVED:

To approve the Local Code of Corporate Governance for 2024/25.

34 RISK MANAGEMENT STRATEGY

Consideration was given to a report of the Interim Corporate Director, which had been circulated in advance of the meeting, seeking approval to recommend a new Risk Management Strategy to Cabinet for adoption.

RESOLVED:

To recommend to Cabinet, the adoption of the Risk Management Framework detailed at Appendix 1 to the report.

35 RECRUITMENT OF INDEPENDENT CO-OPTED MEMBERS

Consideration was given to a report of the Interim Corporate Director, which had been circulated in advance of the meeting, seeking approval to commence recruitment for two co-opted members on to Audit Committee.

RESOLVED to:

- 1) Authorise the Interim Corporate Director to commence the recruitment process for two independent co-opted members to join the Audit Committee;
- 2) Establish an interview panel of 3 members drawn from the membership of the Audit Committee; and
- 3) Agree that the panel, shall bring a recommendation as to appointment to Council.

36 QUARTER 3 RISK SCORECARD

Consideration was given to a report of the Head of Finance and ICT, which had been circulated in advance of the meeting, updating members of the Audit Committee on the current levels of assurance that can be provided against each corporate risk.

RESOLVED to:

Note the progress of actions identified within the Corporate Risk Register.

37 INTERNAL AUDIT PROGRESS REPORT

Consideration was given to a report of the Internal Audit Partner (BDO), which had been circulated in advance of the meeting, summarising the outcome of the internal audit activity completed by the BDO Internal Audit Team for the period January to March 2024.

RESOLVED:

To note the progress of the delivery against the 2023/24 Internal Audit Plan, including the Executive Summary for the following audit reports: Community Health and Wellbeing and Generating External Income.

38 INTERNAL AUDIT PLAN 2024/25

Consideration was given to a report of the Internal Audit Partner (BDO), which had been circulated in advance of the meeting, detailing the three-year Internal audit Plan for 2024/25 – 2026/27 for Gedling Borough Council.

RESOLVED:

To approve the Internal Audit Plan for 2024/25 – 2026/27.

EXCLUSION OF THE PRESS AND PUBLIC.

Councillor Robinson-Payne moved that under Section 100(A)(4) of the Local Government Act 1972 the public and press be excluded from the meeting during consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

39 CONFIDENTIAL REPORT ON AGRESSO - EXEMPT

Consideration was given to a report of the Internal Audit Partner (BDO), which had been circulated in advance of the meeting, presenting a review of Agresso IT Controls to the Audit Committee and identifying control weaknesses in the set-up of the finance system.

RESOLVED:

To note the outcome of the BDO report on the Agresso IT Controls.

40 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at 7.15 pm

Signed by Chair:
Date: